



AMGLR Conflict of Interest Policy

Version 1 | Approved: 15 November 2024

All Officers, Directors and the Account Executive of the Academic Medical Group Leadership Roundtable (AMGLR) are expected to observe the Conflict of Interest Disclosure Policies and Procedures set forth below. This will include an annual disclosure to reflect financial or personal interest in, or obligation, which might affect, or appear to affect, their judgment in dealing on behalf of the AMGLR in the capacity of Officer or Director. Each Officer, Director and the Account Executive must examine their own activities and assure that there is no conflict of interest with the organization.

Conflict of Interest is a condition, based either on a one-time event or ongoing, in which the individual may have some other interest which may cause that person to act, or refrain from acting, in a way which may affect the interests of the AMGLR. A covered individual may have such a conflict whether or not that person has acted upon it.

All covered individuals are required to complete an AMGLR Board Conflict of Interest Disclosure Statement (Attachment 1) and file it annually with AMGLR Headquarters. Statements shall be inspected and addressed as necessary by the AMGLR Board. Acceptance of each statement shall be recorded in the Board minutes.

Conflicts of interest may arise in relation to individuals or other entities which affect the financial status, confidentiality or other activities of AMGLR, including but not limited to the following:

- a. Contracts with a corporation whereby compensation received is over and above a salaried position.
- b. Dealings with suppliers of goods and services.
- c. Relations with similar or related organizations.
- d. Dealings with banks, other lending institutions or savings and trust institutions.
- e. Unethical dealings with donors or others who give their support to the organization.
- f. Owning stock or other proprietary interest in competing organizations or institutions.
- g. Obtaining or holding interest in real estate, securities or other property which the organization considers buying, leasing or selling.
- h. Disclosing or using information relating to AMGLR business or operations for the personal profit or advantage of the individual.
- i. Receiving gifts or unsecured loans from a vendor or financial institution with which the organization normally does business or receiving remuneration for services with respect to individual transactions with vendors of the corporation (such as kickbacks).
- j. Seeking or accepting gifts, favors or entertainment that might influence, or appear to influence, conduct in representing AMGLR; holiday gifts with a value of not more than \$100.00 and ordinary business meals or other such modest business entertainment will be deemed not to influence conduct of leadership; and acceptance of gifts of money is never permitted.

Attachment 1

**AMGLR Board
Conflict of Interest Disclosure Statement**

I have read and understand the AMGLR Conflict of Interest Disclosure Policy and acknowledge that I shall comply with the policy and have indicated below, to the best of my knowledge, those areas which may present a potential conflict of interest.

_____ I declare no conflict of interest.

_____ I declare the following as potential conflicts of interest:

Signature

Date

Printed Name

Office (President, Secretary, etc.)

Lack of disclosure of conflict may be grounds for dismissal from the AMGLR Board.